



NOVEMBER 2017

E-NEWS FROM THE MON VALLEY ICD

It's hard to believe it is November and the holidays will soon be upon us! As the 2017 year winds down, so does our ICD Fall schedule. Here are the Custom Classes that are great learning opportunities and have spaces open for registration! Course details can be found in the Training and Education Guide or on our website, [www.monvalleyicd.com](http://www.monvalleyicd.com). **Register today!**

- [Viruses and Spyware \(17FL\)](#) (11/7,11/14) 8:30 am or 4:30 PM at Mon Valley ICD Learning Center
- [To Your Credit \(17FL\)](#) (11/9) 4:00 Pm or 5:30 PM at Irvin Local 2227 Union Hall
- [Basic Carpentry \(17FL\)](#) (11/28) 5:00 PM at Steel Center
- [Understanding & Optimizing Your Investment Choices \(17FL\)](#) 8:30 Am or 4:30 PM Sessions

Mondays/Wednesdays beginning 12/4-12/19 at Mon Valley ICD Learning Center

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**HAVE AN IDEA FOR A CUSTOM CLASS?** The ICD Policy requires that a minimum of 5 Active USW employees are registered for a class to run. Many new classes are employee initiated! We are also seeking talented instructors who can bring their skills to our USW members! Please contact the ICD coordinator with class ideas or instructor referrals.

#### TUITION ASSISTANCE -DEADLINE FOR REIMBURSEMENT

Just a reminder that if you are currently enrolled in a program or have taken courses through an accredited program in 2017 (Credit and Non-Credit), all invoices should be submitted for reimbursement by December 15. Please contact the ICD Coordinator to review the necessary documents and obtain signatures in order to process payment by year end.

ICD HOLIDAY CLOSING: NOVEMBER 22-27, 2017



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Mon Valley Institute for Career Development

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