



# live and online

## What are Live and Online classes?

Go to [careerdevelopmentchannel.org](http://careerdevelopmentchannel.org) to see a sample of classes!

### Business Planning I -

(8wks)

This is an introductory course in developing a business plan that requires no previous knowledge of the business planning process. This course will provide you with the ability to learn what is involved in developing a plan for a successful small business. You will learn about an operational plan, a management plan, personnel planning and finally a marketing and financial plan. Spouses may attend at no cost. Planning is the key to any business venture. Enroll today!

**Prerequisites: None**

**Thu -** 8am-10am or 4pm-6pm  
**Jan 10 to Feb 28** or 6pm-8pm  
**Leon Lynch** Scott Williams  
**Cost per student: \$450.00** **Tech fee: \$35.00**

### Business Planning II -

(8wks)

This course allows the participant the opportunity to complete an initial draft of a business plan. The initial draft will include an operational plan, a management plan, a marketing plan, as well as, a financial plan. The financial plan will include a comprehensive sales forecast, a profit and loss projection and a cash flow projection. Spouses are welcomed to attend at no charge. Please enroll today! **Prerequisites: None**

**Thu -** 8am-10am or 4pm-6pm  
**Mar 14 to May 2** or 6pm-8pm  
**Leon Lynch** Scott Williams  
**Cost per student: \$450.00** **Tech fee: \$35.00**

### Easy Guitar: Let's Play the Blues V3

(12wks)

Let's play the Blues! In the class we'll develop our guitar skills by learning from the music of Jimmy Reed, Muddy Waters, Elmore James and more and discover how the blues have influenced rock bands like the Rolling Stones, Allman Brothers and others. Have fun! Play Guitar! **Prerequisites: Own A Guitar**

**Mon - Jan 7 to Apr 1** 11am-11:45am or 2pm-2:45pm  
 No class Jan 21 or 3pm-3:45pm  
**JobLink** Eric Lambert  
**Cost per student: \$360.00** **Tech fee: \$45.00**

### ◆ Taking Stock in Your Life and Finances

(6wks)

The intention of this course, is to introduce new-found confidence and understanding of the markets and how they may affect individuals in their financial growth and retirement. The course will teach students how to remove the media noise and biased opinions from the news heard and seen daily.

### ◆ Taking Stock in Your Life and Finances (continued)

Students will learn to make financial decisions with clearer minds, based on probabilities of success and reduced risk. Students will learn to trade the stock market from very basic concepts to more advanced trading strategies. Students will also learn how to build strong lists of stock and mutual funds. **Prerequisites: Computer available for viewing classes, in the comfort of the student's home if desired. Each student once registered for class shall submit their email to [tomcook1124@gmail.com](mailto:tomcook1124@gmail.com), in order to be admitted into each live class session.**

**Tue - Jan 8 to Feb 12** 10am-12pm or 4pm-6pm  
**JobLink** Tom Cook  
**Cost per student: \$300 .00** **Tech fee: \$35.00**

### TAP Cisco Boot Camp

(20wks)

Cisco's CCNA is one of the most recognized and valuable certifications in the industry. You will learn to install, configure, operate, and troubleshoot small and medium-sized networks.

In this exclusive course, you will:

- Describe network fundamentals and build simple LANs
- Establish Internet connectivity
- Manage and secure network devices
- Expand small to medium sized networks
- Troubleshoot networks

The hands-on activity component of this class will be conducted in the brand new JobLink data-center networking lab. Come help us install the JobLink data-center and lab. **Prerequisites: Basic computer and Internet knowledge.**

**Tue - Jan 22 to Jun 11** 9am-12pm  
 No class Mar 26 or 3pm-6pm  
**JobLink** Bill Needles  
**TAP Cost per student: \$2150.00** **Tech fee: \$45.00**

### Microsoft Excel 2016 - Introduction

(4wks)

This class introduces the skills necessary for productive development of workbooks. It includes tasks to explore Excel, create formulas, copy and move data, and print worksheets. The student will also learn how to work with ranges and use the Office assistant, basic workbook skills, and page setup. This class covers basic skills needed to prepare worksheets for publication. It includes tasks to format numbers, text, and cells.

**Prerequisites: None**

**Wed - Jan 16 to Feb 6** 8am-10:30am or 7pm-9:30pm  
**Leon Lynch** George Zahariadis  
**Cost per student: \$440.00** **Tech fee: \$25.00**